

DuPage County Government
Job Opportunity

Environmental Projects Specialist

Posted from 10/29/09 until filled

Job Code: 5163

*Department:
Economic Development &
Planning*

*Hiring Salary:
\$15.99-\$19.99 per hour*

*Schedule: Part Time
Monday – Friday
20 hrs/week as scheduled
between the hours of
8:00 a.m. – 4:30 p.m. with
occasional evenings and
weekends*

**DuPage County
Government**
www.dupageco.org

Apply at:
JTK Administration Building
421 N. County Farm Road
Wheaton, IL 60187-2553
Phone: 630-407-6300
Fax: 630-407-6301
Contact: Dawn Scott

**DuPage County is an
Equal Opportunity Employer**

Responsibilities include:

- Provide technical assistance within the community for implementation of County waste reduction and recycling programs
- Conduct environmental studies, evaluates and offers recommendations for existing programs
- Provide current information for environmental programs; prepares and explains reports related to the programs
- Research existing and emerging green initiatives, prepares data for annual reporting
- Create written materials for waste reduction and business recycling programs for the community
- Maintain website information pertaining to the County's environmental programs and initiatives

Requirements include the following experience or equivalent combination of training and experience:

- Bachelor's Degree in Environmental Science, Geology, Earth Science, Environmental Health, Public Relations, Public Administration or a related field
- Strong verbal and written communication skills, ability to communicate information to various groups
- A pre-employment background check is required
- A valid IL Drivers License

The preferred candidate will have experience implementing and managing waste reductions, recycling programs and green initiatives.

THIS IS A GRANT FUNDED POSITION THAT WILL END ON OR BEFORE 10/04/2012..

90935163A